



AMULET Liaison Office

Terms of Reference



About AMULET

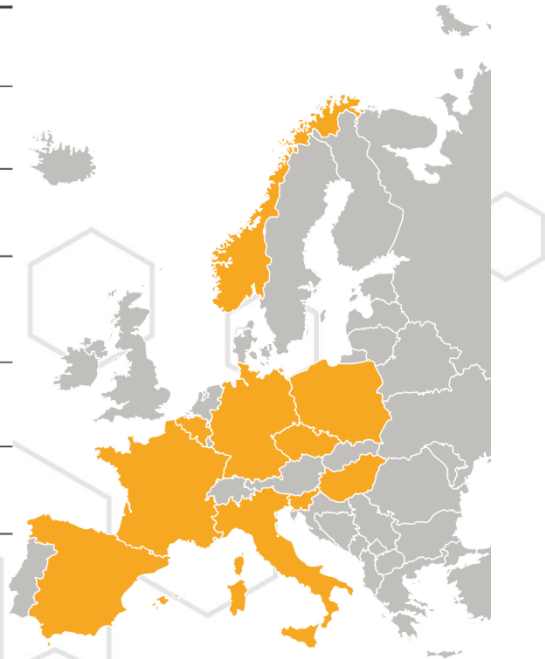
The **Advanced Materials & manufacturing United for LightwEight (AMULET)** is a project funded by INNOSUP-1 programme (HORIZON 2020) that aims to consolidate novel value chains for multisectoral industrial applications enabled by advanced materials and their related manufacturing technologies as Key Enabling Technologies (KETs), ultimately contributing to decarbonisation, resource efficiency through light weighting and cost reduction.

Three types of activities will be implemented to foster innovation in SMEs.



Partnership

 POLYMERIS	FRANCE	 IMST	ITALY
 2025 UNIVERSITY OF TECHNOLOGY IN THE EUROPEAN UNIVERSITY OF CHEMNITZ	GERMANY	 South West Hungarian ENGINEERING CLUSTER	HUNGARY
 BYDGOSZCZ INDUSTRIAL CLUSTER TOOL VALLEY	POLAND	 CLUST-ER MECH MECHANIKA I MOTORYSTYKA	ITALY
 Mav	SPAIN	 AUTOKLASTR	CZECH REPUBLIC
 FLANDERS MAKE DRIVING INNOVATION IN MANUFACTURING	BELGIUM	 FundingBox	POLAND
 NTNU Norwegian University of Science and Technology	NORWAY	 BAX & COMPANY VALUE FROM SCIENCE AND TECHNOLOGY	SPAIN
 Jožef Stefan Institute	SLOVENIA		



Liaison Office in the AMULET Project Concept

With the establishment of the AMULET Liaison Office and the development of a specific internationalisation vision for lightweight construction, the AMULET project and its presence will be extended beyond the original regions and thus achieve a higher profile. The cooperation of as many actors as possible in international lightweight construction will thus be further promoted.

Liaison activities will be carried out primarily with the ELCA network as the European reference network for lightweight materials in strategic industries, as well as with other key external stakeholders.

The AMULET Liaison office in strong cooperation with the ELCA network will maximize the dissemination of activities and ensure long-term sustainability of AMULET.



The consortium has therefore defined 4 categories of relevant stakeholders as a priority:

- 1) *Other EU lightweighting clusters;*
- 2) *Relevant EU associations, initiatives and networks in the material and road transport value chains;*
- 3) *Members of other lightweighting projects in Europe;*
- 4) *International active peer bodies and initiatives in lightweight construction.*

Involvement

The AMULET Liaison Office will be involved in the following key actions and important milestones/steps of the project.

- 1) Mapping of relevant international stakeholders in the field of lightweight construction.

The analysis will focus on mapping the supply of international players in the field of lightweight construction.

- 2) Cooperation for the initiation of joint projects. This may include, for example: mutual support in finding partners, mutual support in finding suitable funding, networking within the group of external members to share experiences, exchange knowledge and best practices, etc.
- 3) Effective engagement of SMEs in all the project's activities.
- 4) International visits and promotion.
- 5) Dissemination of the Open Calls in AMULET.

Channels: specific emailing, social media, potential for dedicated web sections if suitable, direct exchange. Privileged invitation to AMULET events / activities.

All necessary documents for the promotion of the project and 2nd Open Call, such as a leaflet or press releases, are available on our project website in the LIBRARY tab MEDIA.



Your benefits to become a member of the AMULET Liaison Office

Benefits for the AMULET consortium:	Benefits for the Liaison Office members:
<ul style="list-style-type: none">✚ Increase dissemination activities for the AMULET project.✚ Disseminate information about the project offer to stakeholders from all EU Member States (and associated countries) through the Liaison Office.✚ Obtain a higher number of proposals during Open Calls and increase the quality of potential projects, relying on trusted associated partners.✚ Improving the European reach of the EU-funded project and playing a key role in the cross-border use and targeting of EU funds.	<ul style="list-style-type: none">✚ Free access to the ELCA online platform, with the possibility to support your innovation activities with the different features offered by this tool.✚ You will have an early access to the information provided by the AMULET consortium (privileged receipt of project notifications, special emails, direct contacts, etc.).✚ You get privileged and easy/facilitated access to funding opportunities for your SMEs and members.✚ You get access to matchmaking events and info days.✚ You will receive support in finding partners for your project.✚ You benefit from a direct link with the AMULET project and the ELCA network in joint events and joint communication (e.g. newsletter portrait); mutual communication with relevant initiatives (participation in European projects, funding opportunities etc.).
Benefits for both the AMULET consortium and the AMULET Liaison Office members / win-win situation:	
<ul style="list-style-type: none">✚ Strengthening links between international players in the field of lightweight construction.✚ Promoting cross-border cooperation within and outside the EU, deepening international cooperation.✚ Aiming at a good geographical coverage of European SMEs, thus allowing a fair and equal access to funding opportunities.	



Internal Communication

The members of the Liaison Office have the possibility to contact the AMULET project partners directly by email to ask their questions, exchange information and seek support.

At the beginning of the open calls, webinars are organised to present the objectives and the industrial challenges for the SMEs.

It is desirable, but not a requirement, to have physical meetings e.g. at fairs and conferences within the AMULET project.

Expression of interest

An external stakeholder can join at any time during the life of the project. It is free of charge. To become a member of the Liaison Office, simply fill in an application form and return it to your main contact person.

The selection criteria are:

- Added value to the dissemination, communication and outreach activities of the project.
- Organisations in countries not represented by the consortium partners are encouraged.
- Affiliation to lightweight construction in the 4 mentioned categories of relevant stakeholders.

AMULET Liaison Office status details

Legal status & resources

The status to become a member of the AMULET Liaison Office is not legally binding. These members are not consortium partners.

There is no contractual obligation attached to the membership of the AMULET Liaison Office, but the objective is to mutually benefit from a win-win collaboration.

AMULET Liaison Office members will not receive funding. Moreover, the travelling costs of AMULET Liaison Office events will be at the expense of the members.



Confidentiality issues

AMULET Liaison Office members will only receive non-confidential information so that they can act as multipliers to the stakeholders reached without risking a breach of confidentiality.

Reporting obligation

AMULET Liaison Office members will be asked to submit - to a limited extent - reports on their dissemination activities to the AMULET Consortium partners to allow for follow-up, especially for AMULET's internationalisation vision. These reports will be included in the report on dissemination and communication activities under the AMULET project for the deliverable.

Right of access

The members of the AMULET Liaison Office will not be granted access rights to the project results, as they are neither partners of the consortium nor an affiliated institution of the consortium. However, new members of the AMULET Liaison Office will be granted access to the ELCA network.

Contact point for the AMULET Liaison Office

Your main contact is:

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